Welcome!

Baby Bears is a purpose-built nursery based in Grange Farm, Milton Keynes. We are registered with Ofsted to care for children from birth to 5 years. Open all year round (except for Bank Holidays, 3.5 days over Christmas and 3 inset days for staff training when required during the year). With our open hours from 7:30am until 6:00pm.

We offer professional childcare that is second to none providing a safe, happy and stimulating environment. Our friendly, experienced team of Nursery Practitioners are all qualified or working towards their qualification.

Baby Bears Day Care’s play rooms are designed around the child’s individual needs offering age appropriate equipment to enhance the children’s holistic development. Our setting is like a second home providing a place for activity, rest, learning and developing. Baby Bears Day Care also offers cooking, music & movement sessions inclusively for all of the children in the setting to enjoy.

Baby Bears Day Care allow for free flow activities into the fully equipped outdoor environment encouraging children to explore, use their senses and be physically active.

We are an equal opportunities setting who welcome families from all cultural backgrounds; we include different faiths and festivals within our Curriculum and healthy eating choices.

Overall, at Baby Bears Day Care each child is centre to all planning, routines, and activities. We know that every child is unique. Baby Bears Day Care will support and enhance development, through providing a safe stimulating environment and encouraging individual choice and learning, allowing your child to develop at their own pace.

Here at Baby Bears Day Care, we pride ourselves on providing high quality childcare and education for all children which is appropriate to their individual needs. This is provided in a positive, respectful and family feel environment by supportive and encouraging practitioners.

**Our Ethos**

Working in partnership with parents/carers is vital for effective learning and development for the children. This is achieved by building positive relationships between both families and children using the key person approach. We provide children with a learning environment that is appropriate to their age. This is monitored and reviewed regularly to maintain the effectiveness of the provision.

Keeping children fit and healthy is also an essential part of the care we provide the children within the nursery. This is achieved by having direct access to the garden which we are currently improving and by providing the children with healthy home cooked meals and regular varied snacks.

As a nursery we constantly self-evaluate the care and learning we provide for the children and we work closely with training providers and Early Years Consultants for the ongoing improvement of our nursery experience.

**Our Bear Rooms**

**Our Structure**

|  |  |  |
| --- | --- | --- |
| Baloo Bear Room | 0 – 2 years | 1:3 ratio  |
| Barnaby Bear Room | 2-3 years | 1:5 ratio |
| Paddington Bear Room | 3+ years | 1:8 ratio |

The rooms are arranged according to stage of development. Children move up to the next room as and when they are developmentally ready.

**Planning**

Each child is unique and so to support the transition from home to Baby Bears Day Care we endeavour to do all we can to mirror home routines, providing care and security for the individual needs of your child.

We follow the Early Years Foundation Stage (EYFS) covering all children from birth to foundation stage. We observe all the children in play and we plan suitable age appropriate activities for the individual child. Observations are uploaded to our Online Learning Journal ‘Tapestry’ every four weeks. This allows each child to get the best experience out of their play. All planning is individualised to the needs and interests of your child, and we will monitor their progress during their time at Baby Bears Day Care.

**Staffing**

Baby Bears Day Care is owned by Judy Cunningham (Director) who has been in childcare since 1995. Judy holds a NVQ Level 4 in Childcare, Learning & Development. Baby Bears Day Care is managed by Chelsea Cunningham who has been in childcare since 2010 and is working her way towards her level 5 and Hannah Parker who has been in childcare since 2008 and holds an Early Years Practice Level 3 and who is our SEN co-ordinator and Safeguarding lead.

Our dedicated team at Baby Bears Day Care hold at least a Level 3 in Childcare or are working towards their level 3, along with a current First Aid Certificate for Child carers.

Each child will have a Key Person who offers support and guidance for both children and parents/carers throughout their time at Baby Bears Day Care.

We are committed to supporting all staff in their on-going professional development training.

**Opening Hours**

We are open from 7:30am to 18:00 Monday to Friday.

Morning sessions finish at 13:00. Afternoon Sessions start at 13:00.

(We do ask that parents/carers come and collect their child 10 minutes before the end of their session to get a handover.)

**Food & Drink**

Our fresh food is prepared and cooked by our dedicated Nursery Chef. She ensures we are meeting the needs of a healthy diet for all children.

**Breakfast:** Toast/Cereal & drink served at 8.00-8.30am

**Rolling Snack:** Fruit/Vegetables/Savoury and drink served around 10am

**Lunch:** A healthy two course meal is served 11.30am with drink

**Rolling Snack: Fruit/Vegetables/Savoury** served around 2.00pm with drink

**Tea:** A light tea is served around 4pm with a drink

We cater for any special dietary requirements you may have along with religious or cultural diets. Drinks of water are freely available to children throughout the day.

# Full time or part time sessions are available. Fees are inclusive of meals, snacks, drinks, milk and formula milk, nappies, wipes and suncream.

# An additional cost will be applied monthly for meals, snacks and drinks which is not covered by 3 & 4 year old funding allowance.

# **Registration Fee** - £60 (Non refundable)

Our Fees

**One weeks deposit required** (Fully refundable after 8 weeks written notice has been given or 1 terms notice for term time children and your child has left Baby Bears Day Care)

|  |  |  |
| --- | --- | --- |
| Under 3’s | Over 3’s | Funded Pre-school sessions (3&4 year olds) |
| £83.49 per day£48.95 per session (7.30am - 1pm)£45.38 per session (1pm – 6pm)£65.55 per day (School day session 8.15am-3.45pm) | £82.28 per day£48.95 per session (7.30am - 1pm)£45.38 per session (1pm – 6pm)£65.55 per day (School day session 8.15am-3.45pm) | Pre School morning session – 9am-12noon Pre School afternoon session – 12noon-3pmPre School per day – 9am-3pm |

Preschool sessions are available (subject to availability) for all 3&4-year olds who are entitled to the universal 15 hours funding as well as the extended 15 hours (total 30 hours per week). Preschool sessions are only available for 5 sessions per week, term time only. Consumable charges apply to all funded children, expect for funded sessions only which a food charge applies.

Fees are paid monthly in advance by the 1st of each month. Invoices are calculated as below to make 12 equal payments spread over a full year.

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| --- |
| Session/daily rate x the amount of sessions/days per week x 52 weeks / 12 monthsFor example - £69x 3 days = £207 x 52 weeks / 12 = £897. |

We accept nursery vouchers, National Education Grant Funding Scheme and The Tax-Free Child Care. We also offer a 5% discount for siblings.

Please note that there is a £5 late pick up charge for every 5 minutes (or part of) that you are late.

Prices are subject to change after a review annually in April.

Baby Bears Day Care recognises all children are unique and the amount of time that a child takes to settle in can vary enormously. Therefore, children will be given time to settle in at their own pace so as to make them feel welcome, safe and confident in their new environment.

**Settling In**

Once it is agreed that your child will attend Baby Bears Day Care, arrangements will be made for a minimum of three free settling in sessions, which will last between one and four hours. The first visit will be for one hour where parent/carer will be expected to stay with their child.

Children new to Baby Bears Day Care will be greeted in a warm and friendly manner. During the first settle in session the child will have the opportunity to interact with the practitioners, children and their assigned key person. This session will allow the parent/carer the opportunity to find out more information and discuss your child’s individual needs with their key person.

During the second settling in session the parent/carer will be encouraged to leave the child, although they can remain on the premises (out of sight) if preferred. Should it be deemed necessary, then further settling in sessions will be booked.

The third session is where the parent/carer will drop off and leave the child to play. This session will usually last 2 hours.

If it seems that a child is taking a long time to settle in, this will be discussed with parents/carers at the earliest opportunity.

All of us at Baby Bears Day Care will always be available to discuss any concerns or issues with parents/carers regarding their child and their attendance. Baby Bears Day Care understand the need to work in partnership with you to enhance your child’s overall nursery experience. We would encourage you to speak to your key person regularly to ensure continuity of care.

To ensure your child is fully equipped for their fun packed day of learning; please provide the following in a bag / rucksack labelled with your child’s full name:

**What you need to provide**

* Clean change of clothes, socks, and shoes (especially if your child is toilet training)
* Nappy cream (If applicable- with your child’s full name attached)
* Milk bottle’s (with your child’s full name attached)
* Sun cream (with your child’s full name attached) if you do not want to use the nursery cream.

![Description: C:\Users\Tammy\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\Q5Z88HKN\MC900440405[1].png]()![Description: C:\Users\Tammy\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\ZA5UGIZU\MC900389350[1].wmf]()Please be aware of our changing weather. We ask that children bring sunhats, coats and wellies (all labelled) depending on the day. Whilst we may have a few spare items we do not want children to miss out on outdoor play if restricted by their wear.

Messy play has a big role in the nursery as it helps to encourage children’s fine manipulative skills, their senses and encourages social interaction. Therefore, we advise parents/carers to dress children in clothes which are able to get messy. To help with the worry of what to dress your child in and to avoid ‘ruined’ clothes, we offer nursery polo t-shirts at a cost of £10 and t-shirts at £8, you are able to purchase these from the office. This is our uniform for the pre-school children.

Medication – If your child requires medicine to be taken whilst at nursery, we will need you to fill out and sign our “medicine administration” form. Please note that we are only able to administer medicines prescribed by your doctor or pharmacist.

**End of the Day**

At the end of your child’s session, we will tell you about their day. This is highly important to ensure continuity of care and to also share in their experiences, learning progress and any important information. Parents/Carers must inform the nursery in advance if another adult will be collecting their child, the name of the adult, and the adult collecting must have the correct password. Without this information we cannot release any child to any other adult.